



Job Title:	Facility Space Planner	PP-SRS-GRD:	S-XXXX-12
Location:	RAF Alconbury	Vacancy Number	VA24 RPA 350227
Open Date:	12 March 2024	Close Date	19 March 2024
Work Hour Per Week	37.5 hours	Salary (Per Hour)	£20.23-£28.62

NOTE: Several vacancies may be available - multiple selections can be made from this announcement

Main Purpose

We are currently seeking a highly skilled and motivated individual to join a premier team of Facility Space Planner at 423 Civil Engineer Squadron, Royal Air Force Alconbury, United Kingdom.

The primary purpose of this position is to serve as a facility space planning professional at an Air Force installation responsible for managing activities related to human as well as physical aspects of facility planning, to include utilization, optimization, and project planning/programming in support of an installation. Projects and problems are of such size that the incumbent must divide the projects so that others can carry portions to completion. Assignments typically require interpretation or extension of policy guides, substantial modification of techniques and procedures, or the development of innovative approaches to solve specific problems. The incumbent will develop and maintain the installation Facility Space Optimization Plan and other facility space studies used as the basis for facility space optimization, and investment decisions. Will implement and manage the installation's facility space planning and optimization program by leading the Customer Authorizations and Facility Space Planning capabilities and supporting the management of accurate customer allocations. Will also lead the facility space planning function in optimizing the installation facility footprint in support of Air Force mission and strategic objectives. Integrates and analyzes data elements to ensure effective planning and optimization of installation facility assets.

If you're looking for a challenging, gratifying career supporting the US Visiting Forces in the United Kingdom -- this job is for you; apply today!

Knowledge and Experience Required

Applicants must demonstrate the following:

1. Professional knowledge of engineering/planning concepts, principles, practices, standards, methods, and techniques to effectively apply theories, principles, and concepts to installation facility space management, planning, and optimization programs.
2. Knowledge to gather and analyze facts, draw conclusions, and devise solutions to complex facility space planning problems that require interpretation or extension of policy guides and substantial modification of techniques and procedures.
3. Experience leveraging Air Force Information Technology (IT) innovations and Authoritative Data Sources, such as the AF Geospatial Integration Management Systems, SMS, and NexGen IT.
4. Demonstrates knowledge and prior use of data collection, analysis and representation tools such as project tracking and data management software programs, field survey technology, Geographic Information System (GIS) and Computer Aided Design and Drafting (CADD) applications, and data science and analysis platforms.
5. Skill in communicating orally and in writing with clarity, conciseness, and persuasiveness; and the ability to relate the effect of facility planning decisions on the mission and goals of an installation.
6. Ability to organize, divide, and distribute portions of work to other professional and expert personnel in order to complete large and complex planning projects and resolve complex planning issues.

Other Important Information

- Hours of work: 09:00-16:30 Mon-Fri Start & end times may be modified due to mission needs and in accordance with organization's flexible working policies.
- Will be required to handle and safeguard sensitive information in accordance with applicable US and UK laws, rules, and regulations.
- Must obtain and maintain the appropriate security clearance.
- May be assigned other duties that are appropriate to the grade and skill set of the employee.
- May be required to travel by military and/or civilian aircraft in the performance of official duties or attend necessary training. Position may be coded as mission essential.
- A 6-month probationary period will be required.
- Overtime may be required.
- May be required to travel overnight to US or other countries in the performance of official duties or attend necessary training.

Other significant facts pertaining to this position are:

1. The Local National Direct Hire (LNDH) Program does not participate in regular drug testing, however positions covered by this SCPD may be subject to drug testing upon reasonable suspicion of substance abuse, and safety mishap or accident testing.
2. This is an Interdisciplinary position and may be filled by the candidate that meets the qualifications of one of the listed series listed below:
 - **Community Planner**
Degree in Community Planning or in a subject matter related field appropriate to the position (Urban Affairs, Architecture, Landscape Architecture, Engineering, Geography) **OR** Combination of College level education and experience.
 - **General Engineer**
Degree in Engineering degree or a subject matter related field appropriate to the position (General Engineer/Architecture/Civil Engineer) **OR** a combination of college level education (City and Guilds, NVQ or equivalent qualifications in an appropriate discipline), together with a minimum of three years specialized work experience in the trade.
 - **Architecture**
Degree in Architecture; in a subject matter related field appropriate to the position **OR** Combination of college-level education and experience (1) a thorough knowledge of the arts and sciences underlying professional architecture, and (2) a good understanding, both theoretical and practical, of the architectural principles, methods, and techniques and their applications to the design and construction or improvement of buildings.

For more information of the required qualifications please see links for each series: [Community Planning Series 0020 \(opm.gov\)](https://www.opm.gov/policy-data-oversight/classifications-grades-series/community-planning-series-0020/) ; [all-professional-engineering-positions-0800.pdf \(opm.gov\)](https://www.opm.gov/policy-data-oversight/classifications-grades-series/all-professional-engineering-positions-0800.pdf) ; [Architecture Series 0808 \(opm.gov\)](https://www.opm.gov/policy-data-oversight/classifications-grades-series/architecture-series-0808/)

You must provide a copy of transcripts/ proof of qualifications/ certificates related to the duties of the position when submitting your application.

Benefits

- 25 days Annual Leave + UK Bank Holidays, Annual Leave year-to-year carryover in accordance with program policy
- Paid Sick Leave; year-to-year carryover in accordance with program policy
- Pension Scheme
- Life Assurance Scheme
- Employee Assistance Program (EAP)
- Free on-site parking
- Specialized Training provided throughout entire period of employment
- Development opportunities available
- Time off, cash and honorary awards and recognition available for significant contributions and consistent high performance
- Free access to on-site gym facilities

Who Can Apply

- Citizens of the UK, Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK.
- Applicants who have a minimum of five years consecutive residency in the UK are considered for this position; however, those who do not meet this criterion will be considered on a case-by-case basis. All successful applicants will require a security clearance.
- Please note pre-appointment security clearance requirements may delay start date.
- Proof of identification in the form of a photo ID will be required, for example a driving license or current passport.
- This position may have certain restrictions to US citizens due to the Status of Forces Agreement. For additional information contact the LNDH team on 01638 544955.

How To Apply

Interested candidates must complete an application form obtainable from the Civilian Personnel Website;
https://www.mildenhall.af.mil/Portals/9/documents/civ_pers/AFD-150724-024.pdf?ver=2016-04-28-085219410.

All applications must submit the following documents via email to 100fss.fsmc6@us.af.mil and received prior to the closing date to be considered for the position.

Required Documents

- LNDH Application
- Curriculum Vitale and/or Resume

Optional Documents

- Transcripts
- Certifications
- Letters of Recommendation
- Right to Work Documentation

Equal Opportunity Employer

There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union.

